

## **DUTIES AND RESPONSIBILITIES OF PRIMARY AND ALTERNATE DELEGATES TO THE SW-SDAW**

1. Attend area meetings as club representative.
2. Report back to your club on upcoming events or volunteer opportunities.
3. Accept responsibility for the running of the organization, such as:
  - a. Serve on a committee
  - b. Serve as an officer
  - c. Serve as a delegate to the State SDAW
4. Give a report on the quarterly meeting at your dance, by sharing the highlights of the SW-SDAW meeting. Don't wait until the club meeting (maybe your club only holds 1 or 2 meetings per year).
5. Promote area dances and special events, such as Jamborees, State Convention, and fund raisers.
6. Encourage other members to attend the quarterly SW-SDAW meetings.
7. Encourage visitation between clubs.
8. Bring club flyers for exchange at the meetings and for publication in the Tips and Cues.
9. Bring club news items to be put in the Tips and Cues.
10. Exchange your club ideas.
11. Help promote square dancing area wide.
12. Keep minutes in order, in a notebook to be passed onto succeeding delegates.