

SOUTHWEST AREA SQUARE DANCERS' ASSOCIATION OF WISCONSIN

ARTICLES OF OPERATION

Adopted April 6, 1998
Amended November 2, 1998
Revised November 2013

I. Name

- A. The name of this organization shall be "The Southwest Area Square Dancers' Association of Wisconsin"

II. Purpose

- A. To improve the quality of leadership in the Southwest Area Square Dancing through discussion and exchanges of dance material and techniques.
- B. To cooperate with individual square dance groups and organized local, area, state, and national square dance organizations for the mutual objective of maintaining and improving good square dancing.
- C. To promote the welfare of square dancing in Wisconsin by helping new square dance groups in the Southwest Area become established and by supplying information and advice concerning square dance activities to everyone interested.
- D. To encourage and help schedule area jamborees and other cooperative activities and projects which will bring area square dancers together and insure the maintenance of a friendly cooperative spirit among members of different square dance clubs.

III. Membership

- A. Membership in the Southwest Area SDAW of Wisconsin is defined as club memberships rather than individuals and shall include all clubs in good standing on the date this revised article is adopted. The following new membership requirements will apply.
 - 1. Each club shall elect or appoint two persons as delegates and two persons as alternate delegates.
 - 2. Club dues, as assessed by the organization, are payable by November 1 for the following year. A portion of the dues are forwarded to Square Dance Association of Wisconsin. New clubs joining during the year will pay the State fee and a monthly prorated club fee.

IV. Officers

- A. The Southwest Area Square Dancers' Association of Wisconsin shall have as officers: a president, a vice-president, a secretary, and a treasurer.
 - 1. Officers may be chosen from club delegates, club alternates, or any dancer belonging to a SW area member club.
 - 2. Officers may succeed themselves for a third term, however it is recommended that officers serve 1 or 2 terms.
 - 3. Duties of these officers shall be as defined by the SW SDAW area.
- B. Election
 - 1. Nominating committee is to be activated in September.
 - a. The nominating committee shall consist of the present officers and all active past presidents who will serve.
 - b. It shall be the duty of the nominating committee to select one or more candidates for each office and present a slate of candidates at the November meeting. Nominations will also be accepted from the floor at this time.
 - 2. The slate of nominations for officers shall be voted on in November, with the new officers taking office in January and officiating at the February meeting.

V. Delegates

- A. The Southwest Area Square Dancers' Association of Wisconsin shall have a dancer couple delegates and a dancer couple delegate alternates on the Board of Directors of "Square Dance Association of Wisconsin".
 1. The Delegates and Delegate Alternates may be chosen from club delegates, club alternates, or any dancer belonging to a SW area member club.
 2. Delegates are elected on the odd year for a two year term and may not succeed themselves. It is common for the alternates to move up to delegates and new delegate alternates to be elected. If a vacancy occurs, the area shall select delegates to complete the unexpired term.
 3. The election of the alternate Delegate should be done at the August meeting.
 4. Duties of these Delegates shall be as defined by the SDAW.

VI. Contact Secretary

- A. The position of Contact Secretary shall be an indefinite appointment, reviewed annually.
- B. The duties of the position are defined by job description.

VII. Committees

- A. Committees are appointed by the President.
- B. Membership for committees may be chosen from club delegates or from club membership at large of any member club.
- C. Committees may be dissolved when work is completed.

VII. Meetings

- A. Meetings shall be held quarterly in February, May, August, and November. Meetings shall be at a time and place as determined by the officers of the organization. (1st Monday)
- B. All club delegates and alternates, SW Area delegates and alternates to State Square Dance Association of Wisconsin, Wisconsin Square Dance Convention Corporation persons and area members of the convention board of directors, shall be notified by the Secretary of all regular and special meetings and shall be notified in advance of any items of importance or special interest which will be considered. Minutes of meetings shall be sent to all notified of the meetings.
- C. Visitors are welcome to any and all meetings. All visitors in attendance may participate in open discussion and make motions, but do not have a vote.

IX. Voting

- A. Each club delegate present shall have one (1) vote. The alternate delegates may vote if the delegates are absent. Delegates may only represent one club for voting purposes.
- B. The President has a vote in case of a tie.

X. Amendments

- A. These by-laws may be amended by a $\frac{3}{4}$ vote of those present at any regular meeting providing the proposed amendment are submitted in writing to all members at least one month prior to the date of adoption, and that 75% of the member clubs have voting representation present. By-law changes shall be by roll call vote.

XI. Disbandment

- A. Any funds or property remaining in the Corporation upon dissolution shall be disbursed at the discretion of the delegates at the time. Special consideration shall be given to historical material.

SOUTHWEST AREA SQUARE DANCERS' ASSOCIATION OF WISCONSIN

STANDING RULES

Adopted November 2, 1998

Revised November 2013

1. Southwest Square Dancers' Association of Wisconsin shall pay mileage, at a rate of \$.50 per mile one way, for their Delegate to attend state SDAW meetings. Also pay at the rate of 2 meals at the price indicated on the flyers for the meeting. If no meal is provided an allowance of \$7.00 per person for a meal for the delegate couple, will be allowed. Mileage and meal allowance is not authorized for SDAW meeting held at State Convention.
2. Any person belonging to a club in good standing with the Southwest Area Square Dancers' Association of Wisconsin may be a representative to affiliated square dance organizations such as State SDAW and Wisconsin Square Dance Convention Corporation. Representatives shall be endorsed by the Southwest Area Square Dancers' Association of Wisconsin.
3. Agenda items should be presented to the President and all notified of the meeting date.
4. A written copy of committee status reports should be given to the President. These reports would aid the Secretary in preparing the meeting minutes.
5. Articles of Operation and Standing Rules shall be passed on to future delegates and alternates.
6. Officers' books and materials shall be passed on to the officers elect by January 15.
7. No club may designate any of their dances a jamboree.
8. The Secretary will retain the official signed copy of the minutes of the organization for two full years. After two years the minutes shall be turned over to the Historian.
9. When a regularly scheduled meeting of the Southwest Area Square Dancers' Association falls on a day which is the observance of a Holiday, the meeting will automatically be held the same day of the week of the next week.
10. Suggested days for Southwest Area Jamborees are one in Fall, the second Sunday of October and in Spring the Sunday following Easter. Time and place of the Jamborees shall be determined by the host clubs with the approval of the SW SDAW. Host clubs shall rotate by clubs volunteering. Caller/Cuer MC shall be furnished by the SW SDAW Callers Council. Sound to be set by the MC. The MC setting sound shall receive \$40.00. Jamborees shall be Mainstream. A maximum of two plus tips may be included if announced and dancer composition warrants it. New dancers are to receive preferences. Rounds should be included between tips. The number of rounds to be determined by the number round dancing. A maximum of two rounds between square dance tips. A plus tip may take the place of the rounds tip if warranted. Rounds shall be phase II or bonus. Limited intermediate should be done only if dancer composition warrants. Club level to receive preference. MC and Officers present shall determine the dance program to be used. All Callers and Cuers present shall be allowed to participate. Callers, Cuers and spouses who are not MC are to pay to dance.

11. Historian, Tips and Cues Editor, Sunshine, and Promotion/Publicity are suggested for standing committees. The appointments are indefinite, but are to be reviewed annually. Their duties shall be defined by job description. (Special Note: Current policy for Sunshine Committee is to send cards only, no money.)

12. It shall be the officer's decision whether or not to cancel meetings due to inclement weather. Notification shall be by phone calls and e-mail.

13. Dues, as identified by Article III 2 of the Articles of Operation, are \$22.00 per club and Callers organization starting 2008. Club dues as assessed by the organization are payable by November 1st, for the following year.

14. Reimbursement to the member clubs for valid New Dancer Lessons promotion costs will be considered on a case by case basis. If allowed, the amount can be 50% of costs up to payment of \$100, contingent on SW SDAW treasury balance.